

ADMINISTRATORS COUNCIL
Meeting of Thursday, September 7, 2023
Minutes

1. Attendance. Chancellor Lui Hokoana convened the meeting of the Administrators Council at 11:00 a.m. Participating in the meeting were: T. Karen Hanada; Brian Moto; Dean Laura Nagle; and Vice Chancellor David Tamanaha.
2. Classes. Laura Nagle reported that classes are proceeding satisfactorily.
3. Position Vacancies. Position vacancies are being recruited and filled. Karen Hanada reported that she is working on a department reorganization.
4. Lānaʻi Education Center. David Tamanaha discussed the future of the Lānaʻi Education Center and the possibility of a new campus. The Council discussed the feasibility of vocational and technical education offerings. Discussions will be held with Pūlama Lānaʻi.
5. Facilities Use. UHMC will invoice HIEMA for use of the former Student Lounge. UHMC will also invoice The Salvation Army and Chef Hui for use of Pāʻina.
6. Wildfire Financial Assistance. Laura Nagle discussed the status of moneys to be provided to lecturers affected by the wildfires.
7. Training. The Council discussed training opportunities and needs relating to wildfire recovery:
 - a. HAZWOPER. An estimated 150-200 people will be needed on-island to perform hazardous material operations and emergency response.
 - b. January Offerings. Chancellor Hokoana suggested that a range of training classes be offered in January 2024. All training will be free, using funds being raised. It was suggested that HVAC credit classes be provided.
 - c. Job and Training Fairs. On-campus job and training fairs are anticipated to be held in October, November, and December.
 - d. Liberal Arts Track. Chancellor Hokoana suggested a liberal arts track offering for interested persons, including those considering graduate work.
 - e. Apprenticeship. Karen Hanada will review the census of various trades, including carpenters, operators, and laborers.
8. Equipment List. David Tamanaha noted that the UHMC equipment request list is being formulated and reviewed. The Council discussed possible equipment requests, including an autoclave, flat kettle, auto jacks, farm tractor, and electric carts. Requests must state whether the requested equipment is new or a replacement.
9. Maui Swap Meet. The current lease will expire in two years. It was reported that the Swap Meet may undergo a change in management.
10. Culinary Management Contract. David Tamanaha reported that the management contract is now out to bid.
11. Hospitality Academy. A name is needed for the new Hospitality Academy.
12. Boy Scouts. The Boy Scouts will repaint the Allied Health office in Building N.
13. Security. Laura Nagle discussed student daytime access to the campus on state holidays. The campus will continue to close at 10 p.m.
14. Student Meals. UHMC will provide free meals to students with student IDs, Monday through Thursday.

15. Student Assistant Budget. Title III funds will continue to be used to fund Student Assistant positions addressing basic needs.
16. New Student Lounge. The Council discussed longer hours for the new Student Lounge and the need for better monitoring and security. The old Student Lounge will be used for community events, but may be left open until 10 p.m.
17. Adjournment. The meeting was concluded at 12:35 p.m.